



**Minutes
Finance/Audit Committee
Virtual Meeting – Zoom
February 7, 2024 | 3:00 p.m.**

Members		Members		Staff & Guests
Scott Dimmick (Chair)	P	Sherry Sapp	P	Gerardo Meza
Gary Clark	P			Stacy Campbell-Domineck
David McCraw	P			Lidia Cordova
Adil Khan	P			Cristina Mazarredo

CALL TO ORDER

The meeting was called to order by Committee Chair Scott Dimmick at 3:04 p.m. followed by introductions of all those present.

APPROVAL OF MINUTES

Chair Dimmick called for a motion to approve the minutes from the February 7, 2024 meeting. A motion was made by Adil Khan, seconded by Gary Clark. Chair Dimmick opened the floor for discussion. There was no discussion. All voted. Motion carried unanimously.

OLD BUSINESS: N/A

COMMITTEE EDUCATION: N/A

NEW BUSINESS

Recommendation: Approve Budget for 2024 Summer Youth Leadership Training Program

Chair Dimmick called for a motion to approve the budget for the Summer Youth Leadership Training Program. A motion was made by Sherry Sapp, seconded by Gary Clark. Chair Dimmick opened the floor for discussion. Chair Dimmick stated that his organization makes it positive and memorable for participants. There was no further discussion. All voted. Motion carried unanimously.

Recommendation: Approve Purchase of 15-Passenger Vans for Youth Services

Chair Dimmick called for a motion to approve the purchase of two 12-15 passenger vans. A motion was made by Sherry Sapp, seconded by David McCraw. Chair Dimmick opened the floor for discussion. David McCraw asked if we needed to hire drivers. CEO Stacy Campbell-Domineck informed the committee that we did not have drivers. CEO Campbell-Domineck informed committee that transportation has become a prevalent issue within the community, thus the need for vans assigned to the Winter Haven and Lakeland Career Centers. There was no further discussion. All voted. Motion carried.

Report: Budget Variance Report – Detailed, Summary, & Comments 2nd Quarter of PY 2023-2024

Chair Dimmick directed the Committee to the Budget Variance Detailed, Summary, & Comments 1st Quarter on pages 6-8. Gerardo Meza reviewed the report with the Committee. There were no questions or concerns.

Report: Grant Summary Report 2nd Quarter of PY 2023-2024

Chair Dimmick directed the Committee to the Grant Summary Report on page 9. Gerardo Meza highlighted key information with the Committee. There were no questions or concerns.

Report: Unrestricted Funds Report 2nd Quarter of PY 2023-2024

Chair Dimmick directed the Committee to the Unrestricted Funds Report on page 10. There were no questions or concerns.

Report: Related Party Transactions 2nd Quarter of PY 2023-2024

Chair Dimmick directed the Committee to the Related Party Transactions Report on page 11 with the committee. There were no questions or concerns.

Report: Taylor, Hall, Miller, & Parker, P.A. Monitoring Report Summary – December 2023

Chair Dimmick directed the Committee to the Taylor, Hall, Miller & Parker, P.A. Monitoring Report Summary on page 11. Gerardo Meza went over the highlighted observation, explaining that some documents needed to be posted to our website. Chair Dimmick asked if the required corrections have been made. Gerardo explained that the corrections were made in December 2023. There were no further questions or concerns.

ADDITIONAL COMMENTS

Meeting adjourned at 3:40 p.m.